

# CLEANER CV

EXAMPLE BY CV GENIUS

## WORK EXPERIENCE

### Cleaning Supervisor

Jul 20XX–present | PORTSMOUTH SQ OFFICE PARK, Portsmouth

- Check facilities daily, ensuring floors are properly cleaned and polished, glass entryways are wiped down, and rubbish is collected
- Saved 25% on the annual cleaning inventory by negotiating bulk orders with suppliers and actively monitoring the delivery of shipments to spot faulty items
- Develop strong working relationships with guests, building managers, and visitors, and ensure day-to-day operational activities follow the established cleaning standards
- Lead a team of 5 young cleaners in providing deep cleaning services according to client requirements, size of the premises, and any additional sanitation requests

### Cleaner

Nov 20XX–Jun 20XX | BEACONSFIELD FLATS, Winchester


- Processed cash and card payments using the admin's POS system with 100% accuracy
- Implemented a new inventory management system that led to 35% greater efficiency when finding needed items
- Resolved customer complaints and escalated issues to the store manager when necessary, leading to a 20% increase in client satisfaction
- Met and surpassed the store's sales goals, boosting profits by 10%
- Supervised and trained new staff members, ensuring their compliance with company policies and expected service levels
- Collaborated with 3 colleagues by setting up in-store promotions to inform customers of new offers and discounts

### Assistant Cleaner


Apr 20XX–Oct 20XX | J\_FORD, Southampton

- Kept all premises in optimal sanitary conditions, using chemicals safely and as instructed by the director of housekeeping
- Increased positive feedback by 21% by responding to guests' cleaning requests promptly and reporting maintenance issues to the appropriate personnel

## CONTACT

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## PERSONAL STATEMENT

Reliable cleaner with 7 years of experience providing excellent maintenance and cleaning services in both residential and commercial spaces. Proven track record of completing tasks and responding to last-minute requests in a timely manner. Praised for punctuality, presentability, and flexibility, and focused on maintaining high levels of hygiene through environmentally friendly methods and appropriate

## KEY SKILLS

- Customer service
- Maintenance and repairs
- Sanitation practices
- Cleaning procedures
- Attention to detail
- Time management

## CERTIFICATIONS

- Level 1 Cert. in Cleaning and Support

- Executed regular sweeping, mopping, and vacuuming; inspected common areas; and worked with other housekeepers to manage tight deadlines and client inquiries
- Trained 9 housekeeping staff in managing daily duties, including storing materials, cleaning furniture, and keeping bathroom facilities well-cleaned and stocked

## HOBBIES & INTERESTS

- Camping
- Cycling
- Volunteering
- Baking
- Fundraising

## EDUCATION

### Queen Adelaide Sixth Form Centre

20XX–20XX | London Borough of Hackney

**A-Levels:** English Lit. (C), Hospitality (D), Maths (D)

### Hackney English Academy

20XX–20XX | London Borough of Hackney

**GCSEs:** 7 Grades 9–4, including Maths, English, and ICT

- Answered 50+ customer calls daily regarding store information, order placement, and product quality complaints
- Improved store layout for a better shopping experience, resulting in a 10%+ revenue increase each quarter
- Greeted customers in a friendly manner by promptly assisting with any concerns and inquiries

## EDUCATION

### **Certified Management Accountant**

Black Bird Training, Manchester

20XX

### **MGT Training**

NVQ Level 2 Retail Skills

20XX

### **Villiers High School, Boyd Ave, Southall**

A-Levels: English (A), Business Studies (B), Maths (C)

GCSEs: 10 A\*-C, including English, Maths, and French

20XX-20XX

## ADDITIONAL SKILLS

- Fluent in French and English
- Excellent communication, interpersonal, and problem-solving skills
- Adept at upselling, cross-selling, trust building, and conflict resolution

## HOBBIES & INTERESTS

- Travelling
- Participating in team sports
- Exercising

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That's why each one of our CV templates is carefully created to make your application look polished and easy to read. Additionally, our templates are designed to help your CV get past the Applicant Tracking System software that many large employers use to scan through applicants.

However, writing an impressive CV isn't only about the template you use. Make sure your CV also highlights your qualifications, skills, and experience by using our free resources and reading our articles written by certified career coaches:

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Best regards,

*The CV Genius Team*